



Position: Foster Care Supervisor
Kalamazoo

Summary: Assures the provision of quality foster care services by managing and overseeing the day to day operations of the unit; supervises, trains and coordinates activities of up to five foster care staff; assists the Program Manager in hiring recommendations and assures compliance with DHS, COA and Agency policies and practice standards.

- Assigns caseloads and related duties; coordinates activities of staff in providing foster care services in multiple counties with multiple funding sources.
- Assists Program Manager with the performance management of staff, including recommendations on recruitment, discipline, and development.
- Reviews and signs case records and court documents for all professional staff.
- Provides up-to-date in-service training for workers in areas such as new state policies, procedures, legal issues and licensing regulations/rules and how to interface with courts in multiple counties.

Qualifications:

- Minimum of a BA/BS in human service related field and prior supervisory experience; MSW/MA preferred.
- Four to six years relevant experience in human services/child welfare of which three have been in a child welfare agency, child caring institution, or in an agency performing a child welfare function.
- Knowledge of foster care/adoption systems and of the probate court system preferred.

This is a full-time position; please send cover letter and resume to Laura.Dybevik@fcsources.org by November 13, 2015.

EEOC